NOTIFICATIONS AND CALENDAR IN WINDOWS 11

When you select the time/date display in the system tray, the Notifications and Calendar panes appear. Notifications is Windows 11's notifications manager, so it contains previous app or system notifications you may have missed. It also has a Do Not Disturb button for muting notifications so you can focus. The Notifications pane replaces the notifications functionality that was previously available in the Windows 10 Action Center.

Calendar provides a read-only view of the current month with the current day highlighted. You can also use its Focus button–and related focus timer–to start a focus session. The Calendar pane in Windows 11 is a disappointing replacement for the Clock/calendar pane that appeared when you selected the time/date in the Taskbar in Windows 10. This calendar is not interactive, and it does not let you add events and meetings as did the Clock/calendar pane in Windows 10.

You can display the Notifications and Calendar panes by pressing WINKEY + N.