Pin a favorite website to the Taskbar.

Using Microsoft Edge:

a) Open Edge from the Taskbar.
b) Click on the X tab at the top of the Edge window (or press CTRL + T).
c) Access the target website.
d) Click on the three horizontal dots in the upper right corner of the page.
e) Click on **Pin this page to the Taskbar.**
f) The website will immediately appear as a single-click icon on the Taskbar where it can be dragged into a position of your choice.
g) Close the Edge browser.

Using Google Chrome:

a) Open Google Chrome.
b) From within the search bar, access the target website.
c) Click on the three horizontal bars in the upper right corner of the page.
d) Click on **More tools.**
e) Click on **Add to Desktop.**
f) Click **Add.**
g) Click **Windows + D** to return to the Desktop.
h) Left drag the new target icon from the Desktop to the Taskbar. You can now delete the shortcut icon from the Desktop if you wish.