SELECT MULTIPLE FILES OR FOLDERS IN FILE EXPLORER TO COPY, CUT, OR DELETE.

When you are working with files and folders in File Explorer, sometimes you may want to select more than one item. For example, you may want to select a group of files and delete them or select multiple files and move them to another folder. Here's the quickest way to select items in File Explorer:

1. Click the first file or folder that you want to select.
2. Press and hold the Ctrl key on your keyboard.
3. With the Ctrl key still pressed, click each file and folder that you want to select. (Warning: make each click distinctive and don't move your mouse if the control is depressed; you will not be happy with the results!)
4. Release the Ctrl key after you select the items. Each of the selected items is highlighted with a blue bar in File Explorer. Now you can apply a command (via right-click on any one of them) like Cut, Copy, or Delete to all selected items. (Note that there is a difference between "cut" and "delete"!)